

PROCEEDINGS OF THE GOVERNMENT OF KARNATAKA

Subject: Hiring of Consultancy Services - Use of Standard Request for Proposals (RFPs) and Contract Formats.

Preamble:

Rules regarding Consultancy Services are contained in Chapter VII A of the Karnataka Transparency in Public Procurement Rules, 2000 issued vide Government Notification No. PWD 121 SO/FC 2003 dated 26th September 2003. The Chapter details the approved methods of selection; steps in the selection process and types of contracts. Rule 28H states that standard requests for proposals (RFPs) and Contract Formats as may be issued by the Government of Karnataka from time to time shall be used.

The Working Group constituted vide Government order No. PWD 1359 SO/FC 2001 dated 14/8/2002 reviewed the draft RFPs and contract formats for the various methods of selection and the contract formats for various types of contracts. The Standing Committee for Procurement Reforms constituted vide Government order No. PWD 1359 SO/FC 2001 dated. 5/8/2002 examined the recommendations of the Working Group and decided to place the draft RFP documents on the website of Finance Department and solicit comments and suggestions. Accordingly the draft RFP documents were hosted on the web site of the Finance Department and a circular was issued vide No. PWD 141 SO/FC dated 29th August 2003 requesting for comments and suggestions.

The standing committee considered the comments and suggestions received in its meeting held on 13-4-2005; and has recommended to Government mandating the forms from 1-8-2005.

The Government have examined the recommendations and are pleased to issue the following order.

Government Order No. FD 9 PCL 2004(III), **Bangalore, Dated : 06.8.2005**

1. Every 'Procurement Entity' under the government (as defined in Section 2(d) of the Karnataka Transparency in Public Procurements Act, 1999) shall make use of standard RFP documents given in Annexures I to

XII to this government order in procurement of consultancy services from 1st September, 2005. This order supercedes the provisions contained in the codes, manuals or any other orders in this regard.

Form Number	Consultant Entity	Method of Selection	Type of Contract	Value of Contract
K/C-1 (Annexure I)	Firm/Organization/NGO	Quality cum Cost Based Selection (QCBS)	Time Based	Less than Rs.10 lakhs
K/C-2 (Annexure II)	Firm/Organization/NGO	Quality cum Cost Based Selection (QCBS)	Time Based	More than Rs.10 lakhs
K/C-3 (Annexure III)	Firm/Organization/NGO	Quality cum Cost Based Selection (QCBS)	Lump Sum	Less than Rs.10 lakhs
K/C-4 (Annexure IV)	Firm/Organization/NGO	Quality cum Cost Based Selection (QCBS)	Lump Sum	More than Rs.10 lakhs
K/C-5 (Annexure V)	Firm/Organization/NGO	Least Cost Selection (LCS)	Time Based	Less than Rs.10 lakhs
K/C-6 (Annexure VI)	Firm/Organization/NGO	Least Cost Selection (LCS)	Time Based	More than Rs.10 lakhs
K/C-7 (Annexure VII)	Firm/Organization/NGO	Least Cost Selection (LCS)	Lump Sum	Less than Rs.10 lakhs

Form Number	Consultant Entity	Method of Selection	Type of Contract	Value of Contract
K/C-8 (Annexure VIII)	Firm/Organization/NGO	Least Cost Selection (LCS)	Lump Sum	More than Rs.10 lakhs
K/C-9 (Annexure IX)	Firm/Organization/NGO	Single Source Selection (SSS)	Time Based	Less than Rs.5 lakhs
K/C-10 (Annexure X)	Firm/Organization/NGO	Single Source Selection (SSS)	Lump Sum	Less than Rs.5 lakhs
K/C-11 (Annexure XI)	Individual	Single Source Selection (SSS)	Time Based	Less than Rs. 1 lakh
K/C-12 (Annexure XII)	Individual	Single Source Selection (SSS)	Lump Sum	Less than Rs.1 lakh

2. Instructions to the Consultants, Formats for submission of proposals (unless specified otherwise) and the General Conditions of Contract, indicated in the standard RFP documents shall not be changed. However, amendments, supplementary instructions, if any, to the above, to take care of local needs/specific requirements, may be provided in the Data sheet, Special Conditions of Contract, provided for in the documents.

3. Amendments to the relevant codes and rules will be incorporated in due course.

4. Additional documents as may be found necessary for other types of contracts would be issued in due course.

5. This order shall apply for invitation of new proposals to be invited on or after September 1, 2005 and shall not be applicable for proposals already invited and are under process.

By order and in the name of
Governor of Karnataka

(M. Umesh)

Additional Secretary to the Government
Finance Department

To:

The Compiler, Karnataka Gazette for publication in the next issue of the Gazette and to supply 500 copies to Finance Department

The Chief Secretary/Additional Chief Secretaries to Government

The Principal Secretaries and Secretaries to Government

The Principal Secretary to Chief Minister

The Secretary to the Deputy Chief Minister

The Accountant General (A&E) Karnataka, Bangalore

The Secretary to Government (Expenditure), Finance Department

Secretary, Karnataka Legislative Assembly/Council

Registrar, Karnataka High Court, Bangalore,

Registrar, Karnataka Lokayukta, Bangalore

Secretary, Karnataka Public Service Commission, Bangalore

All Internal Financial Advisors

Joint Secretaries, Deputy Secretaries/Under Secretaries to Government,
Finance Department

World Bank Procurement Consultant, 146, First Main Road, Seshadripuram,
Bangalore

⌋ * By a covering letter.